

**Modbury Parish Council Annual Meeting
Tuesday 3 May 2022, 7.00 pm
Pavilion, QEII Recreation Field**

MINUTES

Present Cllrs Watts (PW), (Chair), Harvey (JH), Jones (OJ), Nathanson (HN), Price (BP), Smith (PS), Walker (AW), Woodcock (JW) (from 7.30pm)
Also present: Cllr Taylor (BT) (SHDC)

2022 56 Election of officers

- 1. Proposed by BP, seconded by HN and all in favour that PW be elected Chair for 2022 – 2023**
- 2. Proposed by PW, seconded by AW and all in favour that Cllr West be elected Vice-Chair for 2022 - 2023**

2022 57 Apologies for absence from Cllrs Keel, Rosevear, Turner and West were approved.

Public Forum:

Representatives (Mark Edwards (Head of Development) and Graham Hutton (Planning and Development Director)) from Baker Estates, Newton Abbott introduced themselves. The Company have an interest in the proposed Penn Park development. They had no proposals to share as yet and were keen to stress that they are starting with a blank sheet and no planning application would be made without public consultation. In response to a question from PS they stated that affordable housing was a key element of the scheme and they acknowledged that there were various forms of affordable housing. They noted that there is already concern regarding the congestion / safety issues outside the school on Barracks Road and that there is concern further development will exacerbate this.

There was no report from the Devon County Councillor

District Councillor's Report

- SHDC are working on a new Constitution
- Confirmed that correspondence regarding Barracks Wall would be sent soon to residents – this would explain how the costings had been reached and the rationale for SHDC decision not to rebuild at present with the current stone.
- **BT will research if SHDC are likely to be introducing further re-cycling of waste not currently included in the recycling system.**

2022 58 Declarations of pecuniary and other interests

AW declared an interest in planning item 2022 65a - 1208/22/TCA

2022 59 Minutes of Meeting 5th April 2022

a) The Council considered the draft Minutes (distributed earlier). Proposed by BP, seconded by PS and all were in favour they be approved as a true and accurate record.

b) Updates:

- Platinum Jubilee. BT will grant fund £200. All children at the school will receive a medal. The bonfire and fireworks will take place on Thursday evening, there will be a Sunday Church service at 11am but no Big Lunch as previously proposed. An engraved memorial granite stone will be erected at the Recreation Field
- Poundwell Noticeboard – still in progress
- SWW works – correspondence received

“Contractors will be undertaking Topographical and GPR (Ground penetrating radar) surveys in Modbury between the 9 and 11 May with a view to providing information to find a less disruptive route for the sewer replacement. The surveys do not require any excavations, so there should not be any disruption to traffic or trade in the town.

Once we have the results back we will be able to design the scheme and then be in a position to meet the council and traders.”

- Barracks Wall – discussed earlier

2022 60 The Committees, sub-committees and working groups and their delegation arrangements and terms of reference were reviewed.

2022 61 Representation by members on the committees, sub-committees, working groups and other bodies as detailed in the Scheme of Delegation (Distributed previously) were agreed.

Proposed by BP, seconded by AW and all in favour that this content be approved

Proposed by PW, seconded by HN and agreed by all that the clerk would compile a meeting calendar for the year.

2022 62 Parish Council arrangements were noted:

Insurance arrangements – BHIB three years to end of March 2024

Subscriptions to other bodies:

DALC £437.47

Orchard Link £12.00

ICO £35.00

IDALC £7.00

Grass-cutting contract with Arborcure to end of March 2027 pending satisfactory annual reviews

Casual contract M Wiltshire as Emergency Maintenance Person

Annual contract with SHDC for the monthly checks and annual inspection of the Play Parks

Membership of DCC Road Warden Scheme

2022 63 The following policies and council documents were considered:

Statement of Internal Control (reviewed May 2022)

Code of Conduct (revised May 2022)

Financial Regulations (Reviewed May 2022)

Register of Fixed Assets (Revised May 2022)

Reserves Policy (Revised May 2022 2021)

Scheme of Delegation (Revised May 2022)

Standing Orders (Reviewed May 2022)

It was agreed that in future the clerk would mark any proposed changes.

Proposed by HN, seconded by JH and all in favour that these policies be adopted.

2022 64 Meeting Dates:

- **It was agreed that meetings would continue to be held on the first Tuesday of the month.**
- **Proposed by PW, seconded by JH and all in favour that a meeting be held in August in future**

2022 65 The following Planning applications were considered:

- a) 1208/22/TCA Reverend Matthew Rowland T1: Ash - Pollard to approximately 10 metres of main stem due to ash dieback, T2 : Ash - Pollard to approximately 10 metres of main stem due to ash dieback, T3 : Ash - Pollard to approximately 10 metres of main stem due to ash dieback, T4: Ash - Pollard to approximately 10 metres of main stem due to ash dieback, T5: Ash - Pollard to approximately 10 metres of main stem due to ash dieback and T6: Ash - Pollard to approximately 10 metres of main stem due to ash dieback. St Georges Church Church Yard Church Lane Modbury Devon PL21 0QN

AW declared an interest and did not vote

Proposed by BP, seconded by PW and all in favour of supporting this application

- b) 1235/22/FUL Mr Patrick O'Connell - Granite Associates New roof lights within existing roof Unit B Pearse Gardens Modbury PL21 0FX
Proposed by JW, seconded by BP and all in favour of supporting this application
- c) 0945/22/FUL Mr E Kelly Change of use from residential with ancillary offices and holiday annex use to a mixed use of residential with ancillary offices and holiday plus occasional event venue (max 10 events per calendar annum) Ludbrook Manor Ivybridge PL21 0LJ
No comment
- d) 0829/22/FUL Provision of equestrian/agricultural building Widland Farm Cottage Modbury
Attention was drawn to the officer report regarding a previous class Q application for this site to convert an agricultural building to residential and that it seemed that agricultural building was now being proposed for replacement. It was noted that the class Q approval was causing the steady urbanisation of the rural landscape.
Proposed by PS, seconded by JW (6 in favour and 2 against) objecting to this application.
- e) Proposal to have temporary pavement external seating at 11/12 Broad Street
Proposed by HN, seconded by JW and all in favour of supporting this application.

OJ left the meeting at 8.30pm

BT left the meeting at 8.32pm

2022 66 Finance

- a) **Proposed by BP, seconded by JW and all in favour that the payments as listed in Appendix 1 be approved**
- b) **The financial statement Appendix 2 was noted.**
- c) **The minutes from the FHR Committee meeting on 20th April (Distributed previously) were noted.**
- d) The revised quotation from Rialtus for cloud presence and integration with MARS accounting. (Distributed previously) was considered.
Proposed by NH, seconded by BP and all in favour that MPC approve this quotation in principal pending the outcome of discussions with audit and Rialtus regarding the most effective way of working to deliver the outcomes required.
- e) **The detail End of Year Accounts (including MARS) (Distributed previously) were received**
- f) The renewal of the contract with the internal auditor for 2022-2023 (£600) was considered.
Proposed by BP, seconded by PS and all in favour that the clerk source 3 quotations

2022 67 Environment and Climate Emergency

It was agreed that this be deferred to the June meeting

2022 68 Homes for Ukraine

Update:

1 family have already been located near-by, 7 Modbury households and 1 organisation have applied to be sponsors, there have been 9 offers of accommodation and 8 individuals have come forward to offer their services as part of a support network.

Proposed by PS, seconded by BP and all in favour that MPC establish a network support team led by the Council.

Proposed by PS, seconded by PW and all in favour that the group establish their Terms of Reference and it will be documented in the Scheme of Delegation.

2022 69 The minutes of the Community Engagement Committee were received.

- **It was agreed that the clerk would purchase a laminator**
- **It was agreed that quotes would be sought from digital marketing professionals to review MPC approach.**

2022 70 Committees, Sub-committees and Working Groups updates:**Maintenance Committee:**

Marigold's Day was a great success and it is hoped there will be an even bigger turn-out at the next event.

The Emergency Maintenance Person will be under-taking outstanding tasks.

The pot-holing team have been busy and the clerk was requested to order more tarmac

Barracks Road and School Working Group:

There have been a few meetings and plans are progressing.

MARS:

The cricket nets and MUGA area are complete and a tractor has been purchased.

2022 71 The Saturday Rota was agreed:

| | |
|------------------|---------------------|
| Price, Barbara | 30th April |
| May Fair | 7 th May |
| Rosevear, George | 14th May |
| Turner, Ann | 21st May |
| Walker, Andy | 28th May |
| Watts, Pete | 11th June |

Meeting closed at 9.20pm.