

**Modbury Parish Council Annual Meeting  
Tuesday 3 May 2022, 7.00 pm**

**To all Members of the Council**

You are hereby summoned to attend the Annual Meeting of Modbury Parish Council to be held on Tuesday 3rd May at 7.00 p.m. in The Pavilion, QEII Recreation Field for the purpose of transacting the following business.



Sally Smale, Clerk to Modbury Parish Council

26<sup>th</sup> April 2022

**AGENDA**

**Public Forum: Members of the public and press are welcome to attend**

Representatives (Mark Edwards (Head of Development) and Graham Hutton (Planning and Development Director)) from Baker Estates, Newton Abbott will be present to briefly introduce themselves. The Company have an interest in the proposed Penn Park development. Note that it is an introduction only and there are no proposals to share.

**2022 56 Election of officers**

1. Election of Chair
2. Election of Vice-Chair

**2022 57 Apologies: To receive apologies and to approve reasons for absence.**

Devon Councillor's and District Councillor's Reports

**2022 58 Declarations of pecuniary and other interests**

- a) Register of interests: Councillors are reminded of the need to update their register of interests within 28 days if there have been any changes to their circumstances. (It is a criminal offence not to do so).
- b) To declare any pecuniary and other interests in items on the agenda. (Councillors with a pecuniary interest must leave the meeting for the relevant items).

**2022 59 Minutes of Meeting 5th April 2022**

- a) **To approve the minutes** (distributed previously)
- b) **Updates from Clerk:**
  - Platinum Jubilee
  - Poundwell Noticeboard
  - SWW works
  - Barracks Wall – communication from Modbury History Society

**2022 60 To review the Committees, sub-committees and working groups and their delegation arrangements and terms of reference (scheme of delegation distributed previously)**

**2022 61 To agree representation by members on the committees, sub-committees, working groups and other bodies as detailed in the Scheme of Delegation (Distributed previously)**

**2022 62 To approve Parish Council arrangements**

To confirm insurance arrangements – BHIB three years to end of March 2024

To review subscriptions to other bodies:

DALC £437.47

Orchard Link £12.00

ICO £35.00

IDALC £7.00

Grass-cutting contract with Arborcure to end of March 2027 pending satisfactory annual reviews

Casual contract M Wiltshire as Emergency Maintenance Person

Annual contract with SHDC for the monthly checks and annual inspection of the Play Parks

Membership of DCC Road Warden Scheme

**2022 63 To review and adopt the following policies and council documents:**

Statement of Internal Control (reviewed May 2022)

Code of Conduct (revised May 2022)

Financial Regulations (Reviewed May 2022)

Register of Fixed Assets (Revised May 2022)

Reserves Policy (Revised May 2022 2021)

Scheme of Delegation (Revised May 2022)

Standing Orders (Reviewed May 2022)

**2022 64 To agree the dates for the year's meetings and to accept apologies from the clerk for the November meeting.****2022 65 To consider the following Planning applications:**

- a) 1208/22/TCA Reverend Matthew Rowland T1: Ash - Pollard to approximately 10 metres of main stem due to ash dieback, T2 : Ash - Pollard to approximately 10 metres of main stem due to ash dieback, T3 : Ash - Pollard to approximately 10 metres of main stem due to ash dieback, T4: Ash - Pollard to approximately 10 metres of main stem due to ash dieback, T5: Ash - Pollard to approximately 10 metres of main stem due to ash dieback and T6: Ash - Pollard to approximately 10 metres of main stem due to ash dieback. St Georges Church Church Yard Church Lane Modbury Devon PL21 0QN
- b) 1235/22/FUL Mr Patrick O'Connell - Granite Associates New roof lights within existing roof Unit B Pearse Gardens Modbury PL21 0FX
- c) 0945/22/FUL Mr E Kelly Change of use from residential with ancillary offices and holiday annex use to a mixed use of residential with ancillary offices and holiday plus occasional event venue (max 10 events per calendar annum) Ludbrook Manor Ivybridge PL21 0LJ
- d) 0829/22/FUL Provision of equestrian/agricultural building Widland Farm Cottage Modbury
- e) Proposal to have temporary pavement external seating at 11/12 Broad Street

**2022 66 Finance**

- a) To consider the payments as listed in Appendix 1
- b) To receive the financial statement Appendix 2
- c) To receive the minutes from the FHR Committee meeting on 20<sup>th</sup> April and note recommendations (Distributed previously)
- d) To consider the revised quotation from Rialtus for cloud presence and integration with MARS accounting. (Distributed previously)
- e) To Receive the End of Year Accounts (including MARS) (Distributed previously)
- f) To consider the renewal of the contract with the internal auditor for 2022-2023 (£600)

**2022 67 Environment and Climate Emergency**

To receive feedback from the Burgh Island Climate Emergency Conference and agree any action

**2022 68** To receive an update on Homes for Ukraine and consider the proposal to set up a support group in Modbury

**2022 69** To receive the minutes of the Community Engagement Committee and consider any recommendations

**2022 70 Committees, Sub-committees and Working Groups: To receive updates (If any) from Committees, sub-committees, working Groups not dealt with earlier.**

**2022 71 To agree the Saturday Rota:**

Price, Barbara	30th April
May Fair	7 <sup>th</sup> May
Rosevear, George	14th May
Turner, Ann	21st May
Walker, Andy	28th May
Watts, Pete	11th June