

Notice of Modbury Parish Council Meeting
Tuesday 1st February 2022, Pavilion, QEII Recreation Field at 7pm
AGENDA (v.2)

To Members of Modbury Parish Council

You are duly summoned to attend the next meeting of Modbury Parish Council to be held **on Tuesday 1st February 2022 at 7pm** in The Pavilion at the QE11 Recreation Field.



Sally Smale, Clerk to Modbury Parish Council

26th January 2021

Members of the public and press are welcome to attend

2022 12 Apologies: To receive apologies and to approve reasons for absence.

2022 13 Co-option

To consider expressions of interest in joining the Council and vote for a co-optee.

Devon Councillor's and District Councillor's Reports

Open Forum: residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council Meeting.

2022 14 Declarations of pecuniary and other interests

a) Register of interests: Councillors are reminded of the need to update their register of interests within 28 days if there have been any changes to their circumstances. (It is a criminal offence not to do so).

b) To declare any pecuniary and other interests in items on the agenda. (Councillors with a pecuniary interest must leave the meeting for the relevant items).

2022 15 Minutes of Meetings 4th January 2022

a) To approve the minutes (distributed earlier)

b) Clerk will review/report on progress of actions in Appendix 2 Action Plan noted at previous meetings (circulated by email to councillors prior to the meeting);

2022 16 Planning

To consider the following planning application:

- a) 0118/22/HHO (Neighbouring Parish) Householder application for first floor extension above existing ground floor. Churchlands Farm. Modbury PL21 0SD

2022 17 Insurance

To approve the insurance cover for the proposed events for the Modbury May Fair which will be held from 28th April to 8th May (memo distributed previously) and note that there will be road closures on 2nd and 7th May for the Modbury mile and Carnival.

2022 18 Finance and Human Resources

1. To consider the payments as listed in Appendix 1a
2. To receive the financial statement Appendix 1b

3. To consider the request for sponsorship of £100 for the Modbury Rooster Ramble (Email distributed previously)
4. To agree expenditure for light refreshments at the Annual Parish Social Gathering

2022 19 Communications Committee

To receive the minutes from the committee meeting on 20th January 2022 (Distributed previously)
Matters arising:

- a) Clerk to request content from Councillors, committees and working groups for the annual report
- b) Agreement of councillor attendance and responsibilities at the Annual Parish meeting

2022 20 Maintenance Committee

- a) To receive the minutes from the committee meeting on 25th January 2022 (Distributed previously)
- b) To consider the recommendation to employ an “Emergency Maintenance Person” (EMP) in the light of the increasing small maintenance works resulting from the monthly inspections of the 3 Play Areas offering £18.00 per hour on a casual “as and when needed” contract.
- c) Devon County Council Grass cutting contract
To note the receipt of the DCC urban grass cutting agreement (no changes to the schedule) for 22/23, the 3% inflation and charge of £1,142, and delegate authority to the clerk to sign the contract.
- d) Parish Seat rota – to update the parish seat inventory and councillor responsibility
- e) To note the need for an Ash tree to be felled on the right at the end of Fullers Ope, and the action taken by RW to acquire quotes for immediate action on Health and Safety grounds. Funding from the MM ring fenced fund.

2022 21 MARS Committee

To note that MARS has finally received the S106 funding for the development works and note that, despite the delays in the process, the new revised Estimate is now £185,164.55 – a minimal increase of £5k and still within budget.

2022 22 Neighbourhood Plan update

2022 23 Committees, Sub-committees and Working Groups: To receive updates (if any) from Committees, sub-committees, working Groups not dealt with earlier.

2022 24 Staffing

(Members of the public will be asked to leave the meeting for this agenda item)

To note the results of the clerk’s appraisal and consider the recommendations

2022 25 To agree the Saturday rota to 19th March:

Price, Barbara	5th Feb
Rosevear, George	12th Feb
Turner, Ann	19th Feb
Walker, Andy	26th Feb
Watts, Pete	5th March
West, Rob	12th March
Woodcock, Jo	19th March