

**Modbury Parish Council Meeting**  
**Tuesday 5<sup>th</sup> October 2021, 7pm, Pavilion, QEII Recreation Field**  
**MINUTES**

**Present:** Cllrs Watts (PW), (Chair), West (RW) Vice-Chair, Harvey (JH), Jones (OJ), Price (BP), Rosevear (GR), Walker (AW), Woodcock (JW)

**Also present:** Cllrs Gilbert (RG) (DCC) and Taylor (BT) (SHDC)

**2 Members of the public were in attendance**

**2021 120 Apologies were received from Cllrs Coates, Keel and Keohane**

**Devon Councillor's Report**

- Reminder to report DCC problems online for quick response and to facilitate monitoring <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
- Member of the public asked a question regarding the planned closure of the A379 next year and clerk was advised to contact Highways to propose suitable diversion / additional closures to prevent use of narrow lane.

**RG left at 7.10pm**

**District Councillor's Report**

- Provided information regarding costs of providing / emptying new bin for MHPA. Locality Officer will be assessing replacing existing bin with a larger one.
- Brown bin suspension still in force. FCC have accrued £247,000 penalty costs to date. Work is being done to solve the situation.
- Member of Public requested that the work done to date on trees in Barracks Road be revisited and completed
- BT confirmed that he has been looking into the re-instatement of the road sweeper but that the driver shortage is affecting the situation

**BT left 7.24pm**

**Open Forum:**

Member of the public raised concerns at the level of communication/ engagement between the school and the community.

**GR and AW will talk to the school about promoting involvement with the PTA**

**2021 121 Declarations of interest were received from GR (2021 124 – d and e) personal interest, BP (2021 124 c) personal interest. (AW reported that although not linked to the planning application he had work scheduled at the address of applications 2021 d and e)**

**2021 122 Co-option of New Councillor**

**There had been no expressions in the Casual Vacancy and the clerk will continue to advertise.**

**2021 123 Minutes of Meetings 7<sup>th</sup> September 2021**

- a) The Council considered the draft Minutes (distributed earlier). GR proposed, seconded by JH, and all were in favour they be approved as a true and accurate record. RW abstained as he had not been at the meeting.

**Clerk to clarify the info in the SHDC update regarding:**

*The Charterlands ward will move into the newly named South Hams Group. Modbury's new MP will be Anthony Mangnall MP*

b) **The Appendix II Action Plan had been circulated to councillors prior to the meeting.**

There were no updates.

### **2021 124 Planning**

**1. The following planning applications were considered:**

a) 1813/21/HHO Mr E Clarke Householder application for proposed ground floor rear extension and part first floor extension and alterations 17 Brownston St., PL21 ORG

b) 1814/21/LBC Listed building consent for proposed ground floor rear extension and part first floor extension and alterations 17 Brownston Street, Modbury. PL21 ORG

**Proposed by RW, seconded by GR and all in favour of supporting these applications.**

c) 1476/21/HHO Jane Bullen Householder application for replacement of conservatory with extension, replacement porch, and alterations and addition of windows (part retrospective) 8 Benedict Way Modbury PL21 OTJ

**Proposed by GR, seconded by JW and all in favour that MPC respond with no comment and draw the attention of SHDC to the letter received by MPC. BP abstained**

d) 3376/21/LBC Listed building consent for change of use and repairs to existing garage to create habitable space ancillary to the main dwelling and replacement of link room/sun room with a new structure (Resubmission of 2722/21/LBC) Palm Cross Green House, Palm Cross. Modbury PL21 0QZ

e) 3375/21/HHO Householder application for change of use and repairs to existing garage to create habitable space ancillary to the main dwelling and replacement of link room/sun room with a new structure (Resubmission of 2721/21/HHO) Palm Cross Green House, Palm Cross. Modbury PL21 0QZ

**Proposed by RW, seconded by JW and all in favour of supporting these applications providing the applicants continue to work with the Conservation Officer. (GR abstained)**

**2. Proposed by GR, seconded by BP, 6 in favour, 1 against and 1 abstention that MPC respond positively to the draft Memorandum of Understanding provided by SHDC Development team (Distributed previously) subject to 3.1 being strengthened to ensure consultation**

3.1 *The District Council will:*

(a) *actively encourage applicants for larger developments to consult with the Town/Parish Council prior to making a Planning Application. and SHDC undertaking to monitor and enforce the agreement.*

### **2021 125 Policies and Procedures**

a) **Modbury Parish Council Plan –**

**Proposed by GR, seconded by JH and all in favour that BP forms and leads a task and finish group to put together a plan which sets out the Council's objectives and strategic actions over the next 3 years.**

**It was also agreed that the clerk would publish a calendar of full Council and Committee meetings for the year.**

b) **The revised Scheme of Delegation was adopted** (Distributed previously)

c) **The schedule for Review of Policies was adopted** (Distributed previously)

d) **It was agreed that the Saturday Councillor surgeries were important but underused. It was agreed that the Communications Committee would develop a promotional programme to raise awareness of the opportunity for the public to engage with the Council and vice-versa.**

**Clerk to issue a new Saturday rota.**

### **2021 126 Finance and Human Resources**

**1. Proposed by GR, seconded by BP and all in favour that the payments as listed in Appendix 1a be approved**

**2. The financial statement Appendix 1b was received**

**3. Proposed by GR, seconded by JW and all in favour that the request from BK for funds (up to £50) for some narcissi bulbs to plant up the bank in Dark lane be approved. Funds will come out of the Marigold's Fund.**

**4. Subject to MPC approval of the concept / design it was agreed to support the following projects planned by Kingsbridge, Salcombe and Modbury Chamber of Commerce for Modbury:**

- Upgrade of the signs at the entrance to the town = 25% of the estimated £800 cost or a maximum of £250
- Contribution towards new marketing signage throughout the town – max. £250

- Small contribution (up to £150) towards the planned post-Christmas lights event and for this to become an on-going contribution written into the precept demand.

#### **5. Councillor training event in Modbury.**

**It was agreed that Modbury would host this event run by The Devon Association of Local Councils and costs would be shared with neighbouring parishes.**

#### **2021 127 Neighbourhood Plan update :**

##### **Clerk delivered the update:**

- The plan has been withdrawn
- The press release has been issued
- A formal complaint to SHDC is being prepared

##### **The answers to the questions at the last meeting:**

a) Why were the public the last to hear regarding the recent developments with the plan (withdrawal)?

The decision was made at the meeting on 24<sup>th</sup> August and the minutes communicated this decision in the usual time-scale

b) Why was the last meeting with the NP on the agenda held in private?

Notice of the meeting and the agenda for the meeting was published according to the statutory regulations and, as stated on the agenda and the minutes which were publicly made available within the usual time-scale, *"Members of the public and press were excluded from the meeting as publicity would be prejudicial to public interest by reason of the confidential nature of the commercial and legal business to be considered."*

##### **Standing Orders were dropped for a member of the public to speak:**

Although the above answers some of the questions further detail is still needed to clarify issues for the public.

**MPC will add further detail at the next meeting when it is hoped the way forward has been established.**

**Standing Orders were resumed**

#### **2021 128 Defibrillator Awareness Training**

**It was agreed that MPC would arrange for the Local Responder to run a training programme in the Pavilion. Clerk to organize.**

#### **2021 129 Queen's Platinum Jubilee**

**It was agreed that the Council would set up a working group to liaise with other groups and organisations in the town with the aim of delivering a community celebration. First priority will be to consider budget requirements.**

#### **2021 130 February meeting:**

**It was agreed that GR would take notes at this meeting when the Clerk is not available.**

#### **2021 131 Committees, Sub-committees and Working Groups:**

##### **Maintenance Committee:**

- Winter planning in hand
- Recent delivery of tarmac received for further pot-holing
- Work has started on the repair of the parking bollards on Palm Cross Estate

##### **Finance and HR:**

- Working group meeting 26<sup>th</sup> Oct to do prep work for the formal meeting on 30<sup>th</sup> Nov.

#### **2021 132 Correspondence received:**

a) The letters requesting that the Council install bollards on the pavement outside the public toilets on Brownston Street were considered and it was agreed that a formal response to the letters be requested from DCC Councillor and Highways and a public consultation be set up to gauge public interest.

**Meeting closed at 9.46pm**