

Modbury Parish Council Meeting
Tuesday 7th September 2021 in the Pavilion, QEII Field
MINUTES (DRAFT)

Present Cllrs Watts (PW), (Chair), Harvey (JH), Keohane (PK), Price (BP), Rosevear (GR), Walker (AW), Woodcock (JW)

Also present: Cllrs Gilbert (RG) (DCC) and Taylor (BT) (SHDC)

3 members of the public were in attendance.

2021 107 Apologies were received from Cllrs Coates, Keel and West.

Devon Councillor's Report (RG)

- Modbury Parish population has increased from 1334 in 2017 to 1517 in 2021 – this is the greatest growth in RG's ward.
- Reminder that Devon is a COVID enhanced response area – details:
<https://www.devon.gov.uk/coronavirus-advice-in-devon/enhanced-response-area/>
- Reminder about the Healthy Start programme providing free vegetable and fruit boxes:
<https://www.healthystart.nhs.uk/>
- Agreed to chase the repositioning of the "Stop" sign on Barrack's Road
- Confirmed that the restriction to 1 hour for the disabled parking bay in Galpin Street is included on the next TRO
- Reminder that the new work hub's opening in Modbury is on 24th September
<https://www.thedevonoffice.com/>

RG left at 7.15pm

District Councillor's Report (BT)

- Repair of wall on Barrack's wall is out to tender – expected work start date is Oct 2021
- Confirmed he has been chasing the reason for the missed waste collection in Modbury. FCC have been charged £195,000 penalty fees in the last 6 months. It would cost SHDC c. £6.3m to start afresh
- The Charterlands ward will move into the newly named South Hams Group. Modbury's new MP will be Anthony Mangnall MP
- Expressed disappointment that the affordable housing article in the Gazette had made reference to SHDC Councillors who had not been involved in the process and confirmed that he is seeking details from officers regarding the process

Open Forum

The applicant for the casual vacancy with the Council briefly introduced himself.

A member of the public asked for confirmation that The Neighbourhood Plan was a Community Plan? This was confirmed by Council who confirmed that the following queries would be responded to at the October meeting as the NP was not on the Sept. agenda:

- Why were the public the last to hear regarding the recent developments with the plan (withdrawal)?
- Why was the last meeting with the NP on the agenda held in private?

2021 108 There were no declarations of pecuniary and other interests

It was moved that the public be asked to leave the room whilst discussion was held regarding the casual vacancy application. All 3 members of the public returned.

2021 109 Co-option of New Councillor

Proposed by JH seconded by BP and all in favour that Oliver Jones be co-opted onto Council

2021 110 Minutes of Meetings 6th July and 27th July and 24th August 2021

- a) **The following amendment to the minutes of the meeting of 6th July was presented by PW**
- b) **2021 97 – Due to the position taken by Historic England in relation to the development of the northern part of the site, MPC are forced to pursue an alternative option of 35 units on this site. We do not believe that this would be strategically significant. We do not know if the examiner will take a different view. This would be as a substitute for Penn Parks and provide a means of delivering on our priority of affordable housing for Modbury. Proposed by GR, seconded by BP and all in favour that this amendment be made.**
- c) **Proposed by JH, seconded by JW and all were in favour that the amended minutes for 6th July and minutes as presented for 27th July and 24th August be approved as a true and accurate record.**

2021 111 CCTV Policy

GR introduced the draft CCTV Policy (Distributed previously) and it was agreed that it was important members of the public knew exactly how we will use the cameras. (Extract from policy below)

- a) *to reduce the fear of crime by persons using the Council amenities so they can enter and leave without fear of intimidation by individuals or groups;*
- b) *to reduce the vandalism of property and to prevent, deter and detect crime and disorder;*
- c) *to assist the Police, the City Council and other Law Enforcement Agencies with identification, detection, apprehension and prosecution of offenders by examining and using retrievable evidence relating to crime, public order or contravention of bye-laws;*
- d) *to deter potential offenders by publicly displaying the existence of CCTV, having cameras clearly sited that are not hidden and signs on display;*
- e) *to assist all emergency services to carry out their lawful duties*

Proposed by JH, seconded by JW and all in favour that the policy be adopted.

2021 112 Planning

1. The minutes from the Committee meeting held on 3rd August (Distributed previously) were received

2. The following planning applications were considered:

- a) 2803/21/HHO Householder application for proposed single storey side extension and first floor window. Cottlass Farm, PL21 0TF

Proposed by JH, seconded by GR and all in favour (PK abstained) to support

BP declared a personal interest as a neighbour in this application

- b) 2610/21/FUL Extension to first floor flat and manager's accommodation, and reconfiguration of commercial unit (resubmission of 2231/20/FUL) 13 Broad Street. PL21 0PU

Proposed by PW, seconded by GR and all in favour (PK abstained) to support

- c) 3290/21/TCA T1: Silver Birch - Crown height reduction by 3 metres, lateral reduction by 2 metres on North, South, East and West sides due to infringement of tree on property, highways and telecom cables and requesting biannual pruning to maintain size 2 Palm Cross. Modbury PL21 0QZ

Noted that supported by Tree Warden

Proposed by AW, seconded by GR and all in favour to support

2021 113 Scheme of Delegation and links to Other Bodies

It was agreed that the following Councillors would fill the following vacancies on the following Committees / as link Councillor to external organisations and groups

| | |
|--|--------------------------------|
| Planning Committee | Barbara Price |
| Emergency Plan Working Group Chair | Jo Woodcock |
| Memorial Hall link councillor | Pete Keohane |
| Community Action Plan working group | Barbara Price |
| Marketing and Communication | Barbara Price and Oliver Jones |
| (Clerk to amend Scheme of Delegation Policy for approval at October meeting) | |

2021 114 Finance and Human Resources

- 1. Proposed by GR, seconded by PK and all in favour that the payments as listed in Appendix 1a be approved**
- 2. The financial statement Appendix 1b was received**
- 3. The minutes from the FHR Committee meeting held on 27th July were received**

4. **The proposal to enable volunteers maintaining footpaths and Millenium Meadow to purchase up to £10.00 fuel prior to receiving authorization was approved and this was extended to volunteers working on general maintenance.**
5. **The purchase of a security upgrade for the printer giving a DOSS (Data Overwrite Security System) Cost £75.00 (plus VAT) (Details distributed previously) was considered and it was agreed that this be deferred to the next meeting pending further assessment of our need to install the upgrade.**
6. **Proposed by GR, seconded by JW and all in favour that MPC holds a ring-fenced budget for MODWAG's work on behalf of the Council to support bio-diversity giving them dispensation from the usual procedure for authorising expenditure within the Parish providing 2 members of the group authorise a drawdown.**
7. **The clerk explained the reason for the "Except for matters" on the External Auditor report (Distributed previously) Proposed by GR, seconded by PW and all in favour of receipt of report**

2021 115 Insurance Matters

1. **Proposed by GR, seconded by BP and all in favour of agreeing the Christmas Lights work:**
Christmas-lights switch-on Night is scheduled for Friday November 26th. Activity will begin (on or around) 16th October, when lights will be checked before they are installed from (on or around) 23rd October. The lights are usually taken down by 15th January.
2. **Proposed by GR, seconded AW and all in favour that any defects detected during the weekly checks of the play areas will be recorded for insurance purposes and dealt with as necessary either by the maintenance team or external contractor.**

2021 116 The Climate and Ecological Emergency Bill

It was agreed by all that MPC would:

- Support the Climate and Ecological Emergency Bill (Details circulated previously) –
- Write to our local MP urging them to support the Bill, or thanking them for doing so; and
- Notify the CEE Bill Alliance of this motion - joinus@ceebill.uk

2021 117 Maintenance Committee

- a) **The minutes from the meeting held on 27th July 2021 were received**
- b) **Council received an update on recent work including:**
Pot-holes repair: Scalders Lane, Brownston Street, Brownston Hamlet, (16 Buckets tarmac), Orchaton. (18 Buckets) various locations around the town.
A temporary fill of the large hole outside Co-op in time for the Tour of Britain but the cause needs to be investigated and a permanent fill done by DCC.
Slope to enable whell-chair access to pavement on Barracks Road and relocation of railings on footpath into Benedict Way to enable wheel-chair access
- c) **The receipt of the annual inspection reports for Champernowne Play Park and MARS Recreational Field were noted**

2021 118 The following correspondence received was considered:

- a) Request from B Cole for MPC to liaise with Ermington and Kingston Parish Councils to petition online grocery deliveries to use main roads where possible and enquiry as to whether MPC wants road side weed spraying this autumn.
Agreed that MPC would not get involved with online grocery delivery companies regarding the routes drivers take as the choice sits with the driver.
Agreed GR to research current good practice.

2021 119 There were no further updates from other Committees, Sub-committees and Working Groups

PW thanked everyone for attending and the meeting finished at 9.10pm

Saturday Rota duties up to next meeting: 11th – GR 18th – GR and BP 25th BK 2nd Oct – RW