

Modbury Parish Council

Emergency Plan Committee

Minutes of the meeting held virtually via Zoom link

at 7.30pm on 13th January 2021

In Attendance: Peter Watts (PW) (MPC Chairman)
Margaret Middleton (MM) (Administrator & MPC Vice Chairman)
Ken Knowles (KK)
Tony Price (TP)
Sophie & John Peters (SP & JP)
Emma Romney (ER)

1. Apologies: Peter Preston and Robin Berry had tendered their apologies. It was noted that Andy Keith had left the volunteers

2. Welcome to new volunteers

Ken Knowles (Back Street) and Tony Price (Poundwell Street) were welcomed as volunteers.

3 How the Plan is triggered

PW explained briefly how the Emergency Plan could be triggered-via SHDC in a phone call to the Chairman, or the Parish Clerk, who would then notify the Administrator. Dependant on the severity and location of the emergency the Community Response Team would be contacted, and in turn they would contact the volunteers in their immediate vicinity.

TP asked what method of communication would be used and had a WhatsApp Group been considered PW replied that it would initially be by telephone, or knocking on doors. There are two-way radios on charge in the Parish Office.

MM will contact the volunteers with a view to creating a WhatsApp group

4. Equipment

Both KK and TP enquired where to find necessary equipment.

PW replied that 15 sandbags had now been sourced and filled, the main storage is on a pallet by the storage container at the QE Recreation Field with 6 behind the White Hart.

All other equipment-brooms, shovels etc are in the old fire station building at Palm Cross

HiViz jackets are held in the Parish Office

SP asked if there were salt bags on the Palm Cross estate for the steps and steep paths.

MM will ask Cllr R West if some can be put out

It is hoped that an 'incident response' scenario day can be organised jointly with Modbury Fire Station (when Covid-19 restrictions are lifted) when systems can be tested.

5. AOB

a)The question of an Incident Book was raised. MM will investigate with Parish Clerk.

b)MM will update the Modbury Community Emergency Plan for personnel details

c)Due to current Covid-19 restrictions the QE Recreation Ground (MARS) (Covid 19 secure)will be the TEMPORARY secondary Incident Control Point until further notice (rather than the White Hart, Assembly Room) (***See page 10 of the Emergency plan***)

The meeting closed at 8.10pm