

**Modbury Parish Council Finance and HR Committee Remote meeting**

**Tuesday 24th November 2020 at 7.00 PM**

**MINUTES**

**PRESENT** Cllrs West (Chair), Watts and Keel

**20.09** Apologies for absence were received from Cllrs Coates, Keohane and Rosevear.

**20.10** Grants:

It was agreed that the Committee would recommend awarding the following grants in 2021 – 2022:

Description	2020-2021	Proposed 2021-2022	Statute	Notes
Modbury Information Centre	£1,500	£250	LGA 1972, s 144	Less than last year but all that is required this year
Modbury Caring	£300	£500	s137	In anticipation of increased need due to COVID
Modbury Memorial Hall	£500	£500	LGA 1972, s 133	
Modbury Messenger	£400	£750	LGA 1972, s142	In recognition of difficulties faced due to COVID and important role it plays within the community
Modbury Lunch Club	£100	£200	s137	In anticipation of increased costs due to COVID
Modbury District Royal British Legion	£100	£100	s137	
South Hams Citizens Advice Bureau	£200	£200	LGA1972, s 142 (2A)	
Ivybridge Foodbank	£0	£250	S137	Recognising increased usage by Modbury parisioners
Kingsbridge Foodbank	£0	£250	S137	Recognising increased usage by Modbury parisioners
Libraries unlimited	£0	£200	s137	One-off grant for mobile refurbishment in recognition of its important role in community
Modbury Litter Pickers	£0	£300	S137	
<b>TOTAL</b>	<b>£3,100</b>	<b>£3,500</b>		

**20.11** Rent from Millenium Meadow and P3 funds:

It was agreed that as P3 and MM equipment is no longer being housed in the parish store the rent paid from each budget would cease.

**20.12** Budget:

It was agreed that the draft budget in app.1 would be recommended to council:

Rationale:

- Informed by anticipated year end spend for 2020-2021.
- Building in a contingency of £2,500 in the light of the unexpected events this year.

**20.13** VAS camera:

It was agreed that the clerk would decide the cost centre for the VAS camera when purchased

**20.14 Clerk's salary:**

**It was agreed that the clerk's salary for 2021-22 remain at SCP 14 and rise to SCP 15 pending a satisfactory appraisal in April 2022. BK to take on appraisal process alongside accounts audit.**

**20.15 Precept recommendation for 2021-2022:**

**It was agreed that committee would recommend the precept demand be £47,000**

Rationale:

Building up non-designated MPC reserves (currently at the minimum level recommended by audit) in anticipation of additional demands falling on parish councils in the current economic climate to maintain the current level of local government service.

Impact (based on the number of households in the Parish being just over 800)

*(Source: Neighbourhood Plan)*

Projected Expenditure 2021-2022	<b>£42,455 = £53.00 per household</b>	<b>OR</b>
	<b>£1.00 per week per household</b>	

The proposed increase in the precept to £47,000 is a £11,189 increase. (£47,000 - £35,811)

*NOTE: There is an estimated 2% drop in the tax base for the year 2021-2022 AND the council tax grant of £513 awarded last year has now ceased.*

<b>£14.00 per household per year</b>	<b>OR</b>
<b>27p per week per household</b>	

This increase will cover all our services including food bank grants, grants to MARS, luncheon club grants, road and path maintenance, street flower boxes, repairs to pavements and roads, grass cutting, etc.

**20.16 The external audit report for 2019-2020 was received and the outcome noted:**

*On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.*

**20.17 It was agreed that the date of the next meeting would be Tues. 23 March 2021 – agenda items to date:**

Assets Register

Regulations

Reserves

Regular expenditure

Meeting closed at 8.57 pm