

**MINUTES of REMOTE (Zoom) Modbury Parish Council Meeting
Thursday 16th April 2020 at 7.00 PM**

Apologies: Cllrs Keohane, Cole and Harvey.

Present: Cllrs Watts (Chair), Middleton (Vice-Chair), Rosevear, Whybrow, West, Coates, Woodcock, Keel. (Also present Mr Barnes (Messenger) and Ms Bullen (Modbury Allotment Association)).

Open Forum: Ms Bullen had submitted questions to the Council via email which had been circulated to the Council prior to the meeting.

20.33. Declarations of pecuniary and other interests

Cllr Rosevear declared an interest in one of the Appendix 1 Payments as Chair of the Modbury Tourist Information Centre, and as Modbury Parish Council's representative for DALC.

The Council considered the following applications:

252	0690/20/HHO	Greymantle Dark Lane Modbury PL21 0RD	application for metal roof above extension (amendment to 3227/19/PHH)	(Amendment to a previous application which MPC had supported. The changes were to the roof on an extension). BK/RW & all in favour - SUPPORT
253	3973/19/HHO	14 Cromwell Park Modbury PL21 0RS	READVERTISEMENT (Revised plans received) Householder application for extension to rear to replace conservatory and general alterations to fenestration. (No Objection last time considered)	(Minor amendments – 2 x side windows). BK/GR & all in favour - SUPPORT

20.34. Minutes of Meeting 10th March 2020.

- a) Councillors **considered** the draft **Minutes** (distributed earlier). Cllr West proposed, seconded by Cllr Whybrow, and all were in favour the Minutes be **approved** as a true and accurate record.
- b) The Clerk had distributed the **Appendix II Action Plan** prior to the meeting. There were no further updates of amendments. An enquiry about the status of former action plan item, the "Wig Wag" crossing, clarified that this had now been actioned by DCC and there were three lights in situ; one along Barracks Road on the same side as the school, and 2 either side of the road on the corner of Church Lane, by the bus stop.

20.35. Finance and Human Resources

- a) Councillors **considered** the payments as listed in **Appendix 1**. Cllr West proposed, seconded by Cllr Keel, and all were in favour that the payments (plus anticipated payment to Beers solicitors) be **approved**.
- b) Councillors considered the following emergency decisions and actions that had been undertaken by the Council during the Covid 19 lockdown (before legislation had been updated to allow councils to legally commence holding remote meetings).
 - i. **Beers Solicitors** had been instructed by the Clerk to act on behalf of the Council in connection with the Transfer of the **Allotment land**, and the Clerk had signed the final Transfer deed in readiness for the council to approve this. Cllr Rosevear proposed, seconded by Cllr Whybrow, and all were in favour that these actions should now be **ratified**; and that the said Transfer Deed be formally **approved**, so that completion of the Transfer can take place at the earliest opportunity.
 - ii. The Clerk had placed an order for the replacement of two **defibrillators** plus a renewal of the **maintenance contract** for 4 years for both MARS and the High Street, and had managed to negotiate a price reduction to £2800 instead of the former quote for £3600. Cllr Keel proposed, seconded by Cllr West and all were in favour this order be **approved / ratified**.
 - iii. The **Emergency Plan Group** had formed an **Emergency Support Plan (ESP)** and an **Emergency Support Team (EST)** to deal practically with the consequential effects of the Covid 19 situation for vulnerable residents of Modbury. Cllr Keel proposed, seconded by Cllr Rosevear, and all were in favour that the both the **ESP** and the **EST** should be **approved / ratified**.
 - iv. The Clerk's created an **emergencysupport@modburypc.co.uk** email address for use under the Emergency Support Plan. Cllr Keel proposed, seconded by Cllr Rosevear and all were in favour that this be **ratified**.
- c) Cllr West apologised and requested the council **note** a discrepancy in the quotation he had provided for the previous month's agenda item relating to the purchase of the new **Bus Shelter** in that the total cost was in fact £2,975 (Cost of shelter £2,775.00 plus approximate cost for foundations £2,000); so with the donation of £1,500 plus £600 from District Councillor's Locality Fund, this would mean the Council would need to meet

the cost of £875 from reserves, not £700). Cllr Whybrow proposed, seconded by Cllr Rosevear and all were in favour that this be noted and **approved**.

- d) Cllr West also requested that the Council please note that the order for the new **Bus Shelter** had been placed on hold temporarily during the Covid 19 lockdown (at the request of the Donor). This was **noted** by all.
- e) Councillors **considered** renewal of the annual subscription to **Devon Association of Local Councils**. Cllr Keel proposed, seconded by Cllr Whybrow and all were in favour that this should be renewed this year but should be revisited again next year.
- f) Councillors **considered** the draft **Lease** of the new **Allotments** to Modbury Allotment Association (MAA). Cllr West proposed, seconded by Cllr Coates and all were in favour that the Lease be **approved** and forwarded to the MAA for them to consider and come back to the Council in due course. Cllr Keel felt that recognition should be given to Mr Weeks and Cllr Whybrow for the huge amounts of time they had both given up in trying to hasten a satisfactory outcome regarding the new allotments. This had taken weeks of their hard work and commitment. Further, the Council was also sad to note Mr Weeks's resignation as Chair of the MAA. **The Clerk will send a letter of thanks to Mr Weeks.**

20.36. Committees and Working Groups:

Updates were received from the following Working Groups and Committees and groups:

- **Marigolds Day** – This has been postponed indefinitely because of the Covid 19 lockdown.
- **Emergency Support Plan** – the plan was working very effectively. There were 147 volunteers in the EST responding to some 40 residents in need. Thanks were given to Cllrs Whybrow and Watts for all of their hard work, with special thanks to Mrs Gill Watts for the hours of work she had put in to this.
- **Modbury Sick Poor Charity** – Cllr Rosevear is the Council representative for this organisation. He has been in touch with the Charity and they have confirmed that if there are cases that are identified as genuine hardship cases, the charity will do their best to make sure these residents get some assistance.
- **South Hams & West Devon** – have measures in place to assist economically vulnerable groups. Their expectations are that there will be a need for their services next month. Cllr Rosevear clarified that utility bills and communications bills are crucial and are matters of health and safety. Rent is not considered as high a priority as these.
- **Royal British Legion** – has been advised by County to defer all functions for VE day because of the Covid 19 Lockdown, and is aiming to hold a combined VE and VJ day celebration in August.

It was generally agreed that future monthly meetings would not (automatically) take place during lockdown, and that remote meetings would only be called as and when there was a need (ie. If planning matters need consideration or any other important decisions needed to be made).

Meeting closed at 1940 hrs.

Signed by Chair:

Date: