

**Meeting of Modbury Parish Council Meeting
Tuesday 10th December 2019 at 7.00 PM
The Pavilion, Queen Elizabeth II Recreation Field
MINUTES**

Apologies: Cllr Taylor. (Also from Cllr Gilbert & Ms Turner).

Present: Cllrs Watts (Chair), Middleton (Vice-Chair), West, Keel, Coates, Whybrow, Woodcock, Harvey, Rosevear, Keohane & Cole. (Also present, 5 members of the public).

Open Forum:

- Planning item 234 – The applicant was in attendance and explained that he and his wife live in a cottage on the land. The application is for a home for the wife's elderly parents to reside in. They had amended their previous application following the Council's objection to the class Q condition (on the basis that it was felt the design and quality was not good enough); and requested that councillors consider the revised application on its merits. They had a letter of support from a neighbour. They are now using more traditional materials and the footprint is now less than the barn.
- Two residents wanted an update on the Beech tree in Poundwell (considered at the last meeting) as they felt it was dangerous. It was stressed that the tree is not owned by the Parish as it is on South Hams District Council (SHDC) land. SHDC localities have confirmed they will be attending to this shortly. It was requested that the Clerk pass on the residents comments that in their view the tree is dangerous so needs works to commence urgently.

19.149. Declarations of pecuniary and other interests

Cllr Rosevear declared that the applicant of planning item 234 is known to him.

Cllr Whybrow declared that he is the recipient of an Appendix 1 payment.

19.150. The Council considered the following applications:

| | | | | |
|-------------------|-------------|--|---|--|
| 234 see 219 | 2886/19/FUL | Barn at Widland Farm Cottage, Modbury PL21 0SA | READVERTISEMENT (revised plan received) Replacement dwelling following Class Q approval 3526/18/PDM. MPC previously Objected . | In view of the applicant's representation CW/RW proposed that a site meeting should take place the following day; and that the decision be delegated to the Planning Committee following such site meeting. All were in favour of this decision. <i>(Post meeting note: Following site meeting the Planning Committee maintained its stance on its original decision of Objection.)</i> |
| 235 | 3177/19/HHO | 56 Champernowne Modbury PL21 0RE | Householder application for single storey rear extension and extension to raised terrace | CW/GR – Support on the condition that obscure glazing is used around the perimeter of the balcony/raised terrace area that overlooks the neighbouring property. All in favour. |
| 236 | 3865/19/ARC | Old Traine Modbury PL21 0RN | Application for approval of details reserved by condition 3 of planning permission 3791/18/LBC. | CW/GR - No comments all in favour. |
| 237 | 3699/19/LBC | 271 Moonsmead Church St Modbury PL21 0QR | Listed Building consent for replacement cladding. | GR/RW - Support - all in favour. |
| 238 | 3703/19/LBC | 17 Brownston St Modbury PL21 0RG | Listed building consent for repairs to roof, ceiling modifications, facade painting and new fireplace | CW/GR - No comment - all in favour. |

19.151. Minutes of Meeting of 12th November 2019.

- The Council considered **the minutes** (distributed earlier) and; GR/BK proposed the minutes be **approved as true and accurate record**. All were in favour.
- The Council received the **Minutes of the Finance & HR Committee** meeting on 3rd December. The next meeting will take place on Tuesday 7th January at the Parish Office, 6.30pm.
- The Clerk ran through any updates to the **Appendix II Action Plan** (circulated by email to councillors prior to the meeting); The Clerk will contact Crown Estates to inform them about the **Barracks Wall**. The Clerk will keep chasing Les Pym for a response on the Wig Wags by the School and will chase for the results of the Barracks Road SCARF assessment (copying Cllr Gilbert in).

Cllr Watts / Cllr Rosevear will take on new car parking allocation suggestions and maintenance costs for the new car parking spaces.

Auto/Community Speedwatch project will be shelved as there is no police manpower to enforce this. The Clerk will check with Nigel Toms about the recommendations for the defibrillator and possible get a quote from the Heart Foundation.

RTU

19.152. Finance and Human Resources

- a) The payments as listed in **Appendix 1** were considered. BK/GR proposed they be **approved** and all were in favour bar one abstention (CW).
- b) New Parish Council **Noticeboard** – Councillors discussed whether the noticeboard should be replaced or maintained. A quote for an identical replacement had been received and circulated. Whilst a wooden noticeboard was more aesthetically desirable, one had to balance up the functional benefit/ease of maintenance/best interests of the community. GR/CW proposed that the quoted replacement boards should be purchased, 8 were in favour with 3 against. Clerk to purchase replacement as per quote.
- c) The Council considered the proposed Terms of Reference for the **Play Park Committee** drafted by Cllr Coates. MM/BK proposed they be adopted/approved forthwith and all were in favour. Clerk to append with appropriate minute number and put with other policy documents/on website.
- d) The Council considered what security improvements can be made for the **tool store** and considered a quote for a metal bolt box to be fabricated. An alternative suggestion was also made for a **lockable folding/removable bollard** to be installed which could also be effective and which would cost less. BK/RW proposed this alternative suggestion should be followed up. Clerk to purchase suitable bollard (subject to cost being less than the quote received for the box).

19.153. MARS:

- a) The council considered **MARS's** plans for **future works** as outlined in the Treasurer's email dated 25th
- b) November. Cllr Watts declared that he is the Chair of MARS (a Parish Council Committee) and Cllr Rosevear is also a representative on MARS Committee. CW/BK proposed the future works be **approved as outlined**. All were in favour bar 1 abstention (PW).
- c) New/additional **CCTV at MARS** – No further quotes had been received as yet.

19.154. **Parking Working Group** – Cllr Cole will try and sort a meeting and requested that this item is moved to the relevant Committees and Working Groups section of the meeting in future.

19.155. **Swimming Pool** – No further updates at this time, this is temporarily on hold pending discussions/liaisons relating to the new play area/crossing and footpath.

19.156. Neighbourhood Plan:

- a) **Neighbourhood plan** – Cllr Whybrow read out Ms Turner's update from on the Neighbourhood Plan (NP). (A copy of this is available upon request from the Parish Clerk, and will also be published on the Parish Council's website in due course). It was clarified that advice on suggested changes to the sites would not conflict with the Joint Local Plan (JLP) as they did not constitute a "material difference". Clarification had also been given to the effect that once it was finalised the NP would take precedent over the JLP.
- b) Consideration of the future of the **Neighbourhood Plan Group** and the Councils ongoing responsibilities that will ensue was postponed until January (Cllrs Keel and Whybrow to collaborate).

- 19.157. a) **Palm Cross Green Development** General update: A meeting between Cllr Coates, ^{RW}Keohane, Whybrow and SHDC had taken place and the outcome was that they were broadly in agreement with plans that had been redrawn by Charlotte Rathbone; and the revival of the old footpath, but all of this is now subject to conversations with Bloor. SHDC is therefore calling a meeting with Bloor, and has submitted the revised plans to them; and is waiting for a response.
- b) **Pocket Park/Memorial Play Area** updates; The newly formed Committee will be able to move forward now Terms of Reference have been approved.
 - c) **Allotments** – SHDC legal team have written to Bloor to remind them they are in breach of a planning condition by not having handed over the allotments yet. They have estimated a January handover date but SHDC has pushed for this to be earlier. There are also other issues (some raised by residents) which have been brought to the attention of SHDC.

19.158. Correspondence:

- a) The Council discussed a request to undertake **metal detecting searches** on Modbury parish land (to search for **historic artefacts** dating back to the civil war battles of Modbury in 1642/1643). The Council was not prepared to consider a blanket consent so the Clerk will request further information about the exact locations to be searched and re-consider this once this information has been received.
- b) The Council considered whether it wishes to make any response to the **Devon Schools Admissions and Transport Consultation**. It was generally agreed the Council had no comments to make.

- c) The Council considered whether it wished to make any response to the Consultation on the **Plymouth and South West Devon Supplementary Planning Document (SPD)** and the **Statement of Community Involvement (SCI)**. It was generally agreed, the Council had no comments to make.
- d) The Council considered what action it could take in respect of a complaint received (from one of the residents – via Cllr Gilbert) about the **traffic by the school** at drop off and pick up time. It was generally agreed the Clerk should contact Cllr Gilbert and request that he takes this forward as a Highways matter, and inform the complainant that a (“Wig Wag”) traffic calming scheme is going to be installed shortly.
- e) The Council discussed Cathy Aubertin’s email regarding the new **Parking Permit Scheme**. The Council generally agreed that this would have an adverse effect on Modbury residents so the Clerk will respond accordingly.
- f) The Council considered if it should support the new **“Local Electricity Bill”**. It was generally agreed that the Council had no comments to make.

19.159. The Council discussed Modbury Primary School’s Education South West (ESW) Multi Academy Trust Consultation and whether it should respond. There had been a lack of engagement from parents on this matter. Cllrs Coates, Keohane, Watts and Rosevear had attended the recent School meeting about this matter, but only a few parents attended this meeting. A short discussion on the meeting content and pro’s and con’s took place. Cllr Rosevear will report back to Cllr Gilbert; and Councillors were invited to respond individually with their concerns if they wished to do so.

19.160. Committees and Working Groups:

Updates (that had not been covered earlier in the meeting) were received from the following working groups and committees:

- **Maintenance** – A meeting of the Maintenance Committee had taken place and Minutes would follow imminently. In addition, Mr P Smith had volunteered to make a street by street definitive map of all drains, manholes and culverts in Modbury. The Clerk will email Mr Smith to confirm he can proceed and thank him for his kind offer.
- **P3** – an informal meeting of the P3 Committee and Cllrs Middleton and Keel had taken place. This had been very successful and Mr Weeks and Mr Oakins were pleased to have this active engagement from the Council which had been very informative for Cllrs Keel and Middleton. Cllr Keel volunteered to compile a list of “who to call on” for repairs of each individual footpath. Volunteers were asked to give their names to Cllr Keel. Cllr Rosevear said he would be happy to go on this list.
- In light of the recently updated **Emergency Plan** it was felt that it would be prudent for an additional office key to be cut and placed in a key safe for ease of access during out of hours emergency situations. The Clerk will liaise with Mr Jones to enquire if he is happy for a further key to be cut, and for the installation of a key safe in an agreed location. In light of the earlier presentation on Emergency Planning that had taken place prior to the Parish Meeting, where it was advised that a redacted version of the Emergency Plan should be published on the Council’s website, it was felt that more clarification was needed on this, as the whole purpose of the plan was for the publication of Emergency procedures and contact details. All contacts within the plan had signed GDPR consent to the publication of their information within the plan, and on the website, (bar one or two who will be chased or their details removed) therefore it should be in order for this to be published in full. It was suggested that the hard copy and key contacts details should definitely be published so the Clerk will check what can be removed for the online publication, and a full hard copy will be retained at the office, and for the Chair, and Vice Chair to retain.

Meeting closed 09.05pm

Signed by Chair:

on 14th January 2020



